



CONSTRUCTION GROUP

18 S. Wilcox St. Suite 100, Castle Rock, Co 80104 303 688 6924 fax 303 688 6265

**APPLICATION FOR EMPLOYMENT**

If you need help completing this form, please ask and every effort will be made to accommodate your needs in a reasonable amount of time. This application form is intended for the use in evaluating your qualifications for employment with White Construction Group. This is not an employment contract. Please complete as accurately as possible all the information. False or misleading information or statements during the interview and on this form are grounds for termination. All qualified applicants will receive consideration without discrimination because of sex, marital status, race, age, creed, national origin or the presence of disabilities. A felony conviction will not necessarily bar any applicant from employment. Affirmative action hiring may be requested by qualified applicants. Additional testing of job related skills or for the presence of drugs in your body may be required prior to employment. Please print clearly. If more space is required, please use the comments section on the last page.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Birth Date: \_\_\_\_\_ Sex: M / F

Marital Status: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Do you have transportation: Y / N                      Are you a Vietnam ERA Veteran? Y / N

Are you disabled: Y / N              If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Race: \_\_\_\_\_ (Only to Encourage EEO Efforts)

**IN CASE OF AN EMERGENCY PLEASE NOTIFY:** \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Relationship to Employee: \_\_\_\_\_

***(Do Not Write Below This Line; To Be Completed By Supervisor)***

Pay Rate: \$ \_\_\_\_\_ per hour / per week                      Effective Date: \_\_\_\_\_

New Employee Start Date: \_\_\_\_\_

Position:      Laborer      Carpenter      Other: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**WHITE CONSTRUCTION GROUP  
Is an Equal Opportunity Employer**

**\*\*\*\*\*AVAILABILITY\*\*\*\*\***

Which position are you applying for?

LABORER      CARPENTER      FORMAN      OTHER \_\_\_\_\_

What date can you start? \_\_\_\_\_

What category do you prefer? FULL TIME / PART-TIME / OTHER \_\_\_\_\_

**\*\*\*\*\*EDUCATION\*\*\*\*\***

Please circle highest grade completed: 7 8 9 10 11 12 13 14 15 16 16+

If your school records are under a different name other than the above, please list full name:

\_\_\_\_\_

<u>Name</u>	<u>City/State</u>	<u>Graduated</u>	<u>Degree</u>
(High School) _____			
(College) _____			
(Other) _____			

**\*\*\*\*\*SECURITY\*\*\*\*\***

List states and countries of residence for the past seven years: \_\_\_\_\_

\_\_\_\_\_

Have you ever used names or social security numbers other than those on this page?

Yes / No (If yes, please list) \_\_\_\_\_

Have you ever been convicted of or served time for any felony in the past eight years? (If so, please describe below. In accordance with company policy this information will be reviewed for job relatedness and time since last conviction.)

<u>Date</u>	<u>Incident</u>	<u>City/State</u>	<u>Charge</u>
1. _____			
2. _____			
3. _____			

**\*\*\*\*\*JOB RELATED SKILLS\*\*\*\*\***

*(Note: Do not complete any part of this section you believe to be non-job related)*

List languages in which you are fluent: \_\_\_\_\_

If the job requires, do you have the appropriate valid drivers license? **YES / NO**

**DL#** \_\_\_\_\_ **Type:** \_\_\_\_\_ **State of Issuance** \_\_\_\_\_

**Expires:** \_\_\_\_\_

Have you had any moving violations in the past four years? **YES / NO**

If yes please describe: \_\_\_\_\_

Do you have reliable transportation to / from the jobsite? **YES / NO**

If not, how will you get to / from jobsite? \_\_\_\_\_

Please list any other skills, licenses or certificates that may be job related or that you feel would be of value to this job or company: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*\*\*PREVIOUS EMPLOYERS\*\*\*\*\***

*Please note that your application will not be considered unless every question in this section is answered. Since we will make every effort to contact previous employers, a contact and correct telephone numbers of past employers is very critical. Ask for a phone Book if you are not sure. FOR EMPLOYERS OUTSIDE THE UNITED STATES A CURRENT FAX NUMBER AND CONTACT NAME IS MANDATORY.*

**Most Recent Employer**

**Are you currently working for this employer? YES / NO**

**If Yes, may we contact them? Yes / NO**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

(Street)

(City)

(State)

(Zip)

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Job Title: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

(From)

(To)

Duties Performed: \_\_\_\_\_

Salary: \$ \_\_\_\_\_ Per: HOUR / WEEK / MONTH

Reason for Leaving: \_\_\_\_\_

**Second Most Recent Employer**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

(Street)

(City)

(State)

(Zip)

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Job Title: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

(From)

(To)

Duties Performed: \_\_\_\_\_

Salary: \$ \_\_\_\_\_ Per: HOUR / WEEK / MONTH

Reason for Leaving: \_\_\_\_\_

**Third Most Recent Employer**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

(Street)

(City)

(State)

(Zip)

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Job Title: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

(From)

(To)

Duties Performed: \_\_\_\_\_

Salary: \$ \_\_\_\_\_ Per: HOUR / WEEK / MONTH

Reason for Leaving: \_\_\_\_\_

**\*\*\*\*\*REFERENCES\*\*\*\*\***

<u>Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>Years Known/Relationship</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**\*\*\*\*\*ADDITIONAL COMMENTS\*\*\*\*\***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*\*\*CERTIFICATION AND RELEASE\*\*\*\*\***

I certify that I have read and understand the application note on page one of this form and that the answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge and belief. I understand that any false information, omissions or misrepresentations of facts called for in this application may result in rejection of my application or discharge any time during my employment. I authorize the company and / or its agents, including consumer reporting bureaus to verify any of my background and hereby release any said persons, schools, companies and law enforcement authorities to release from any liability for damage whatsoever for issuing this information. I also understand that the use of illegal drugs and alcohol is prohibited during employment with White Construction Group (i.e. during working hours, at any jobsites, etc.) If company policy, rules and regulations requires, I am willing to submit to drug testing to detect the use of illegal drugs prior to and during my employment.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name)